

Project Description:

Project Location:

Project Duration:

Site start date:

Anticipated completion:

Client:

Address:

Contact name:

Telephone number / email

Project Manager:

Address:

Contact name:

Telephone number / email

Architect:

Address:

Contact name:

Telephone / email

Contractor:

Address:

Contact name:

Telephone / email

Invoice Recipient:

Address:

Contact name:

Telephone / email:

Fee Details:

fee:	VAT & 20%:	Total:	staged 1/3 pc, 2/3rd comm
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contact information

Surveyor:

Address:

Telephone / email 07787 135133/ stuart@studious.uk.com

Mobile:

I confirm that permission is given to sign the initial notice on behalf of the client

Signed:

Dated:

On behalf of Client